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121 Loring Avenue ◦ Suite 220 ◦ Salem, MA ◦ 01970 ◦ 978.745.3629 ◦ <http://fitforceinc.com>

### **Hosting a FitForce™ Course**

We are available to conduct one or more FitForce courses on site for your agency. Courses may be contract, i.e. a fixed price for a given number of participants or an agency can choose to host a course.

If you have:

- Easy access to a training facility, i.e. a classroom, gymnasium, and an area to run – preferably a measured distance, away from vehicular traffic;
- A communication network in place to get the message out to your surrounding region including the public safety agencies in it;
- Staff who can field calls/inquiries, assist with registration, secure facilities, and perhaps facilitate lodging and other logistics;
- A need to bring training to your region or agency,

Then you may want to consider hosting a course.

### **Registration**

We will provide a flyer with description of the course(s), contact information for the host agency and for FitForce, as well as cost and payment options. Our staff will maintain communication with the host agency contact to ensure a smooth and successful process and we will handle all financials.

### **Cost**

When an agency hosts a course, the tuition is our standard fee – e.g. \$495.00 for the FitForce Coordinator Course. We typically will need approximately 15 people at this rate to ensure the course takes place. Once this enrollment goal is met, the host agency will receive a *free slot* in the course and additional slots as enrollment grows. *Our goal for the host agency is for them to receive free training to the extent possible.*

### **Advertising**

We will advertise the course on our website: <http://fitforceinc.com> , send out a course notification electronically, and support your local efforts to do the same. This should begin as soon as reasonably possible to ensure good attendance.

### **For more information**

Please call the office with any questions or send them to [info@fitforceinc.com](mailto:info@fitforceinc.com) .